



"Whoa! That was a good one! Try it, Hobbs — just poke his brain right where my finger is."

ANATOMY AND PHYSIOLOGY

with Mr. Hayes

Welcome to a fun packed year of learning about the life that surrounds us. I hope that, by the time you finish this course, you will have a better appreciation for the uniqueness that is The Human Body. This year we will be studying most, if not all, the body's systems and the way these systems relate to each other.

Rules/Guidelines/Suggestions/Commandments

Before we get to the good stuff though, I want to let you know how you can maximize your learning in my classroom.

- First, like the Boy/Girl Scouts, being prepared is key, so come to class equipped to learn:
- Bring your writing utensil (pen or pencil) and binder to every class.
- Class starts when the bell rings. I wait for no man (or woman).
- Class ends when the lesson ends, not when the bell rings.

While in class I expect you to be courteous. You are guest in my room. I trust you to respect the people and items in the room:

- Provide personal space to those who need it. (Translation: No hitting, horseplay, etc.)
- Make positive remarks. (Trans.: No insults or insulting gestures.)
- Speak one at a time, so everyone can hear. (Trans.: No yelling or talking over anyone.)

We will be doing some great experiments this year. They will vary from looking at modeling scientific processes to working with volatile chemicals. For your safety, follow these guidelines:

- No eating or drinking in Lab
- Wear safety goggles to protect your eyes (unless instructed not to)
- Know where the safety equipment is (fire extinguisher, fire blanket, etc.)
- Loose clothing should be secured and long hair should be pulled back or put up.
- And most importantly, leave the lab as you entered it, **clean and organized**.

Absences (Makeup work):

If you should miss school or class for legitimate reasons, you have one (1) class period to hand in back work after you return. It is **your responsibility** to get missed assignments if you are out. This includes in-class handouts. Assignments will be posted online (<http://faculty.montvilleschools.org/bhayes/Anatomy/AnatomyHW.htm>) and will be updated on a regular basis. Handouts will generally be found in a folder in **Rm. 403**.

Late Work:

Work not turned in on, *or before*, the date it's due (i.e. "I forgot it at home") will be accepted the next day and will be **worth HALF credit**. After that, late homework will not be accepted.

If late work becomes a habit (three strikes), you will receive mandatory extra help after school and your parent/guardian will be notified.

Grading: self explanatory.

- Class Participation: 10%
- Homework: 30%
- Quizzes and Small Projects/Labs: 30%
- Tests and Larger Projects/Labs: 40%

Extra credit will only be offered to those students that have completed all assignments to date.

Thank you

By following the above guidelines, I'm sure the year will be a success. If there are any problems, suggestions, or if you just want to talk, feel free to come visit me in my room (Rm. 403) after school or email me (bhayes@montvilleschools.org).

(↓ Cut Here ↓)

Date: _____

I, _____ have read the above rules and will abide by them in Anatomy and Physiology throughout the school year. Any additional instructions given by the teacher that augment these guidelines will also be followed.

(signature of student)

(signature of parent/guardian)